

Attendance: Colleen Bauman (Chair), Anna Lawrence, Tym Mazet, Ritta Dreier, Chuck Roehrich, Rachell Coe, Giorgi DeCarlo, Jaimee Gentile, Teresa Pitzer

Staff: Kirsten Bolton, JJ Hendrix, AJ Jackson

Recorder: Diane McWhorter

Guests: David Church, Elise Corin, Matt Koehler (Cameron McCarthy Landscape Architects), Will Dowdy (City of Eugene), Jon Silvermoon, Tim Mueller, Walker Ryan

Introductions and Announcements: Election this Saturday June 8; Board Special Meeting July 28th

Guest Presentation: Matt Koehler and Will Dowdy gave the Board an update on the Town Square Project. Cameron McCarthy, the lead local firm, will be working with Olin, Cogito, and several other firms with particular expertise in this type of project, which includes City Hall, a structure for the Lane County Farmers' Market, and design improvements of the two southern Park Blocks.

The first public meeting was held May 22nd with good attendance from the citizens spread widely throughout the area. After gathering information from the public and stakeholders, as well as historical research, including two meetings with the SM PB Team, they put pencil to paper yesterday for the first time. They've toured the Market site and attended at different times to learn as much as possible about current use of the site, determining what is valuable, what needs repair, and what the constraints on use currently. Goals include opening up visibility, improving load-in ability, and complying with ADA accessibility requirements. They are researching construction techniques, and staging and costing options to work within the SM offseason as much as is feasible. City priorities are always to work with local contractors as much as possible as well as minority and emerging small businesses and they are always conscious they are working with taxpayer funds so are concerned with cost and quality.

Some of the struggling street trees will be replaced by new ones, but they will be trying to enhance our use as much as possible and working with our map to cause the least amount of disruption to our operations. They hope there will be no surprises by clearly communicating their plans.

They will meet again with stakeholders later in June before introducing three concepts to the public on Thursday, July 18th on the Park Blocks. Those will be refined into one concept by September 12th. The three parts of the project are being funded separately, the Park Blocks and Farmers by Urban Renewal funds and the City Hall by other funds. In addition, 8th Street will be turning two-way in August 2020 and there are some funds allocated for that. No bond measures are anticipated at this time.

Members appreciated the communications and indicated that they felt heard.

Volunteer of the Month: Elise Corin wins the award for her service on the Sustainability Committee and other efforts to improve the Market community. Thanks for stepping up, Elise!

Pressing Member Issues: 1. Jon Silvermoon attended to express his surprise and dismay with the decision to move the Musicians Coop booth into a nonprofit space in Holiday Hall and appeal to the Board for a dialogue. He felt that communications should have happened before the decision was made in the Holiday Market Committee and approved by the Board. Reasons given for the decision were that customer seating in the Food Circle is inadequate and drawing complaints, and the commitment level of the Musicians Coop did not seem to be in place. The arrangement made in the mid-nineties included a 10% payment to the Market but didn't require membership, just that those selling would also be musicians who had performed and that only those CDs would be sold. Tim Mueller and Walker Ryan agreed that the Holiday Hall would not work well so far from the stage, disconnected with the main performers. After discussion the Holiday Market Committee Co-Chair agreed to propose holding an

evening meeting to the Committee to accommodate Jon's work schedule, to work together to see if there are other options. A member, Sue Theolass, also sent a message of support for the musicians.

2. Member Elizabeth Eisenmann has asked for a fourth Leave of Absence from the Park Blocks after two vacation months this season. She had medical reasons for the request.

***Motion: Approve Elizabeth's LOA, notifying her it's the last year for LOAs. (Teresa/Jaimee) 6-2 (Teresa, Tym) -0.

3. Member Tara Hanby has chronic medical issues and has not been able to return to selling as expected. She did reserve space #123 and paid monthly for 2019 and hopes to return by August.

***Motion: Grant Tara Hanby an LOA for up to the end of the 2019 season or until she returns (Teresa/Jaimee) 8-0-0

Board Educational Minute: moved to the July 28th meeting and advance the schedule accordingly.

Approval of Minutes: Minutes of May 1, 2019.

***Motion: Approve the minutes as written (Teresa/Rachell) 8-0-0

Administrative Report: Kirsten reported that there will be ten mid-season reserve openings to be filled on July 1st. Applications opened June 1st. Pre-packaged food booths will be rotated into the space F14 until a new food booth is chosen. The POD is being wrapped and will be moved to the east block. There is now power in the 8th St. Info Booth for Way finding for members but there will still be no monetary transactions there. Cameron McCarthy held the first of three public engagement meetings on May 22nd and many members attended. Surveys were completed and representatives will be on the East Block Plaza on June 29th to speak with members and the public.

Pop-ups and canopies may be allowed on the FSP; please send feedback on the positive changes to the space to the City Council and Lane County Commissioners.

The census is attached to the Board packet.

Holiday Market guidebook applications will be available June 15th. HM applications go in the mail and live on the website June 21st. Food booths will be rearranged to provide emergency egress in the Main Hall.

There will be a bylaws revision later in the agenda. Kirsten will be out of the office June 17-19th for a City of Eugene workshop and July 23rd to 25th for her 50th birthday.

A member survey chose September and Alton Baker Park for a member picnic, details to be determined.

***Motion: Accept the Admin report (Teresa/Jaimee) 8-0-0

Advertising Report: Kirsten read the report in Vanessa's absence. The RG readers voted Saturday Market the Best Community Event and the Eugene Daily Emerald awarded it to be the best place to take Grads. The OCF booth is being built and is awe-inspiring. Social Media statistics continue to climb. There were over 80 items donated for the Mother's Day Giveaway. There will be a similar one for Dads & Grads on June 15th. June 8th will be Artists in Action day so plan to bring work to show the public; there will be craft demonstrations on the deck and East Plaza. The Holiday Market postcards are ready and the poster is in process.

***Motion: Accept the Advertising Report (Teresa/Rachell) 8-0-0

Treasurer's Report: Tym reported on trends from the April 2019 P&L. Income is still higher than budgeted and expenses are being kept to budget. The Market is doing well. April 2019 brought in more income than April 2018. Membership is also increasing.

***Motion: Accept the Treasurer's report (Rachell/Teresa) 8-0-0

Committee and Task Force Reports: Policies and Procedures Task Force: After research on Oregon State Law, Emergency Bylaws were written to be added to the Bylaws in Article V, Section 8.

***Motion: Accept the Emergency Bylaws (Teresa/Rachell) 8-0-0

***Motion: Accept that the Policies and Procedures be listed under the Members-Only portal (Teresa/Ritta) 8-0-0

Holiday Market Committee: Rachell gave the report from the May 8th meeting. The 50 and Fabulous Fashion Show will be held November 24th at 10:30 am. It is open to all member products, not just clothing, and over-50 models are encouraged. There will be a historical aspect, and those who participated in past fashion shows may be identified with photos. The coloring book will include member drawings. Discussion was held on members closing early or leaving before the final day. Documentation will be done this year to evaluate the extent of the problem.

***Motion: Accept the Holiday Market Committee report. (Teresa/Anna) 8-0-0

50th Anniversary Task Force: Giorgi gave the report from the May 9th meeting. The Downtown Marketing Partnership will be promoting our tentpole days. The upstairs room of the Vet's Club has been booked for May 9th 2020 from 6-12 pm, for a party for members, families and the community. A subcommittee has been organized to plan for decorations, food and music. Clown School has been booked for August 24th with market-provided red noses. Artie the Art Bus will be present on Oct. 26th. Family Funtastic was chosen for the name of the family-oriented days. A table has been secured for July 24th at the Lane County Historical Museum during the Lane County Fair. Next meeting June 13th, 3:00 pm.

Standards Committee: Teresa gave the report from the May meeting. They are working on the CNC/Lasar guideline to update it for today's market. An update to the prepackaged food guideline #7 would remove the requirement that a sign be posted declaring the use of hydrogenated oils or artificial ingredients, as well as the clause referring to nonnutritive sugar substitutes. They will still be discouraged but the signage will not be required. It will now read: "**The use of imitation or artificial ingredients and the use of hydrogenated oils are discouraged.**" The words "And any use thereof must be prominently posted in your booth. Nonnutritive sugar substitutes are allowed." will be removed.

***Motion: Remove the language (Tym/Rachell) 7-0-1 (Jaimee)

The Committee began discussing the definition of "active Market member" and will continue it at the June meeting.

***Motion: Accept the Standards Committee report (Giorgi/Rachell) 8-0-0

Food Booth Selection Committee: Colleen reported on the two meetings May 22nd and 29th and the decision to recruit a food booth. The committee is composed of the co-chairs of the Standards and Food Committees and two staff liaisons. The gap left by the food court member who resigned was intended to be filled by another booth who did not choose to move to the location, so a search will be done for a replacement booth to fill the space. The Committee worked out a timeline and application packet with the intention of selecting a new business by September 7th. Board members discussed the process and packet and conditions needed to support a new food business. Next meeting July 24th, 4:00 pm.

***Motion: Present the Food Booth application packet and timeline to the Board, and accept the composition of the Food Booth Selection Committee to select by September 7th. (Teresa/Rachell) 8-0-0

***Motion: Accept the recommendations of the Food Selection Committee (Jaimee/Rachell) 8-0-0

Sustainability Committee: Elise reported on the May 28th meeting. Discussion topics included the recent City ordinance regarding plastic utensils and other items, as well as solutions for replacement straws. Composting practices have changed and Rexius will no longer accept paper waste. Various solutions were discussed but a way forward has not been determined. Research on how OCF composts will be done. Next meeting June 25th, at noon, with another scheduled for July 23rd.

***Motion: Accept the Sustainability report (Ritta/Tym) 8-0-0

Old Business: Election Administrators have been set (Mary Newell, Head Teller; Lynn Brown, Teller; Terry Church, Observer; Esther Reese, Observer; Diane McWhorter, Certifier.

New Business: none

Final Round/Meeting Evaluation: Productive, well-handled. Some tough moments but skilled facilitation and speaking to the chair helped lower the temperature.

Adjourned 8:00 pm

Next Meeting: Special Board Meeting July 28th 10-2 pm, Lamb Cottage.