

Attendance: Giorgi DeCarlo, Kate Whitehorse, Teresa Pitzer, Eli Mazet, Chuck Roehrich, Jaimee Gentile, Ritta Dreier Excused: Julia Garretson, Rachell Coe

Staff: Kirsten Bolton, Vanessa Roy, JJ Hendrix

Recorder: Diane McWhorter

Guests: Colleen Bauman, Tym Mazet, David Church, Stephen Sgambati

Introductions and Announcements: City Staff will report to City Council on Town Square plans on Tuesday, Nov, 13th at 5:30, and Downtown update will be at noon on Wednesday the 14th.

Board Educational Minute: Making Good Motions: (Reference: *Roberta's Rules*) Motions are the action of the meeting, the final action. Before the motion a lot of work has to be done. The Board's main job is making policy, and the operations team can focus on procedures. First when presented with a problem, you have to make sure you know what the real underlying problem is. Some research might be needed, such as budget impact, or possible complications. Gather as many diverse opinions as possible. Think of as many options as you can, thinking about all the unintended consequences. Try to get agreement in the group before making a motion. Frame an impulse to make a motion as a proposal, asking what if? Once a motion has been made, the exploring of the situation is over, and discussion is framed as in support of the motion or not, so take the time to do the work first. When you do make a motion, make sure the language is clear and concise, and that it will work as intended to fix the problem. Every word is important, so you don't want it to go on too long or obfuscate the intention with confusing language. Once you leave the meeting, you are expected to stand behind the motion, which you have made as a representative for the community, the membership, and all who will be affected. Make sure it is one you can stand behind. You want to be able to support all the policies you make.

Abstaining is not ideal; it is better to take the time to come up with a motion everyone can support. Friendly amendments are part of that. Work together as a group to come up with the best solution to every problem. In response to a question, the percentage of unanimous motions is very high in general practice.

Pressing Member Concerns: Stephen Sgambati: Enlightened Organics CBD Products: Stephen would like an exception to the guideline prohibiting sale of CBD products. He believes that there is misconception of what CBD products are, based on fears about drugs. Many products contain cannabinoids, such as mangoes, and chocolate, but hemp has a high percentage. There are many testimonials about the curing powers of CBDs. His products are extracted without heat or solvents and are clean, organic, and lab-tested. He does not grow the hemp, but gets it from a local farm. He says his products are legal to sell in all fifty states, as they do not contain THC. His contribution to the product is in making the tincture and packaging it, and he would do the selling. He works with his domestic partner. USDA requirements are satisfied with the permitted farm, and the ODA has no restrictions. The Standards Committee passed him on significant contribution. Their concerns were the lack of legal procedures in inspecting CBD products, and that the legal status of the products is still in question on the federal level. If there is a government crackdown, the reputation of Saturday Market is at stake. The Committee recommends not granting the exception at this time.

Discussion: Rather than making an exception, with only two real selling opportunities left in the season, it would be prudent to send the issue back to Standards to work on the guideline. Because there

are other ways to process the product, there need to be guidelines in place regarding safe processing. A food handler's card, liability insurance, and a license to use a commercial kitchen are all required.

***Motion: Approve Stephen's CBD product as an exception (Teresa/Eli) 0-4-2 (Eli, Jaimee)

Discussion: CBD is an important product and it makes sense to take the time to make a thoughtful guideline that will stand. New members and products deserve to be nurtured and supported. Stephen could be a resource for the Committee when they do the additional research needed for the guideline.

***Motion: Call the Question (Ritta/Teresa) 4-0-2 (Eli/Jaimee)

Vote on the motion: 0-4-2 (Eli, Jaimee)

Pressing Member Concern: Michael Bertotti asked that his disapproval of the camera be noted.

Agenda Review and Approval: Amend the agenda to add the Treasurer's report for October as well as September.

***Motion: Accept the agenda with the amendment (Teresa/Jaimee) 6-0-0

Minutes Approval: Minutes of the Oct. 3rd and Annual Meetings (Oct. 28th)

***Motion: Accept the minutes of October 3rd (Teresa/Ritta) 4-0-2 (Chuck, Eli)

***Motion: Accept the minutes of the Annual Meeting (Teresa/Kate) 3-0-3 (Ritta, Chuck, Teresa)

Volunteer of the Year: Raven Moon received the award at the Annual Meeting, along with Yana Breeze, Levana Appletree, and Kimberly Gladen. Congratulations and thank you!

Administrative Report: Kirsten reported the staff change of JJ moving into the Assistant Manager position vacated by Courtney Kauffman's resignation. Thanks to Courtney and also to JJ for stepping into the position and doing two jobs during Holiday Market as she gradually takes over the work. Contracts for Park blocks services (garbage, security, porta-potties, forks) have been closed for the season.

Election will be held December 8th and 9th, with tellers appointed to tally the results on Wednesday, Dec. 12th at the Market office. Candidate statements are due by noon on Nov. 21st. Absentee ballots will be available at member services at HM on Friday, Nov. 23rd.

Received a large dividend from SAIF for a great safety record. The new Info Booth is finished and getting new canvas, and will be put into service next April.

Both Budget and the 50th Anniversary TF have agreed that \$5000 should be requested as a beginning budget for the 50th Season festivities. A Board motion is requested.

***Motion: Approve up to \$5000 to be spent on the 50th season (Teresa/Kate) 6-0-0

Census attached (through Oct. 27th).

HM18: Final payment made, equipment ready, work in the hall will begin Wednesday Nov. 14th. Forks will now be washed by Sushi Seoul, which is in the same building as our office. Member move-in Friday noon-9pm.

***Motion: Accept the Administrative report (Teresa/Kate) 6-0-0

A question was asked about the camper situation, which mostly affected the farmers. The EPD did notify staff of the camera but the location of it was not up for discussion. There is a porta-potty being provided for the campers.

Advertising Update: Vanessa reported that social media stats are still climbing. There are more posters to distribute. Guidebooks, table tents, and other materials are all in-house. Ads are all submitted. The proposed featuring of brunch on Sundays will continue but will be dialed back a little since not many items have been planned for it, but will be advertised as “while supplies last.” Please download and share the HM promotional posts. Elf game is ready and game cards are in color.

***Motion: Accept the Advertising report (Teresa/Jaimee) 6-0-0

Treasurer’s Report: Tym reported on the trends and comparisons to budget from September and October. Financial statements were also available to Board members. Income is still over budget for the year. The taxes are finished and all indicators are for good financial health.

***Motion: Accept the Treasurer’s report (Teresa/Jaimee) 6-0-0

Committee Reports: Holiday Market: Colleen reported that Rachell did a great job facilitating for the first time. The family photo was set for December 8th at 9:30 am. The member survey will be ¼ page, no online option, comments on the back. The tablecloths are finished and the snowflakes will be used in other ways. Womenspace will get labels to use as gift tags (with the HM logo.) The Elf game is ready, and the items will be picked up directly from the artists by the winners. Booking of the first weekend leaves about 27 spaces still open. New banners were ordered for Holiday Hall entrances. Dress up days are set. A new work task has been created to do cleanup from the Snack Potluck. There will be new wooden Elf signs. The debrief is set for Jan 30th 4-6 pm.

***Motion: Accept the Holiday Market report (Jaimee/Teresa) 6-0-0

Street Team: Met Oct. 11th. They have met for the last time this season, and will reconvene in January. Guidebooks are finished and in distribution. A mailing list for B&Bs will be generated so they can receive guidebooks, and postcards will be sent to retirement centers. New ideas for the next GB are already in discussion. Next meeting January 10, 1-2:30, location to be announced.

***Motion: Accept Oct. 11th Street Team report (Teresa/Kate) 6-0-0

Standards Committee: Teresa reported that twenty people were screened today. At the last meeting seven items were screened for the 50th Season logo project. The guideline for CNC, laser, and plasma cutters was rewritten as follows:

Recommendation: Items produced by CNC or laser cutter or plasma cutter or any "subtractive manufacturing" must be of original design of the member. They may not be facsimiles of any other object. Any programs used must also be the sole work of the member and not produced by a scan of any prototype of any medium or downloaded from any source. Additional handwork of an artistic nature must be part of the production process. CNC or laser cutter or plasma cutter objects must come to a full Standards Committee meeting.”

***Motion: Accept the change to the guideline for CNC, laser and plasma cutters (Ritta/Jaimee) 5-0-1 (Eli)

The committee discussed the petitioners handout, which doesn't have the language concerning staying on the corners. The Board had already approved adding that language back in a few years ago, but an old policy has been being used. The committee recommended including the language as well as a line saying that donations cannot be solicited. The policy will be updated.

Member Legacy discussion was continued. The Committee does not meet in December.

***Motion: Approve the Standards Committee minutes (Ritta/Kate) 6-0-0

Sustainability: Teresa gave the report. The new co-chairs, Elise and Julia, wanted it to be known that they agreed to the positions with gentle persuasion, so that wouldn't be misunderstood. Due to missing members, no progress was made on bike valet or new signs for the garbage cans. They will meet quarterly.

***Motion: Accept the minutes of the Sustainability Committee (Ritta/Kate) 6-0-0

Budget Committee: Tym gave the report. The Budget Committee made four recommendations for Board approval.

Recommendation: The Budget Committee approves up to \$10,000, out of Operating Income, for the acquisition of a new member database and web portal.

***Motion: So moved (Jaimee/Ritta) 6-0-0

Recommendation: The Budget Committee approves health insurance benefits for Jennifer "JJ" Hendrix effective January 1, 2019.

***Motion: So moved (Jaimee/Teresa) 6-0-0

Recommendation: The Budget Committee approves moving the cash in the Washington Federal Checking Account into a Money Market Account.

***Motion: So moved (Ritta/Kate) 6-0-0

Recommendation: The Budget Committee approves the purchase of Directors & Officers liability and Employment Practices Liability insurance as soon as possible.

Discussion: The Market has been self-insured, and hasn't had any lawsuits. Cost is \$1,126 annually; coverage is for officers and Board members, as well as including employment practices liability.

***Motion: So moved (Teresa/Kate) 6-0-0

***Motion: Accept the Budget Committee report (Teresa/Kate) 6-0-0

50th Anniversary Task Force: Ritta gave the report on the Oct. 25th meeting. Logo items were approved, as well as an Opening Day poster (not the final version yet.) Banners will resemble the yellow poster. The Tent Poles calendar was reviewed. Details will be forthcoming.

***Motion: Accept the concept of the Opening Day poster (Teresa/ Kate) 6-0-0

They began discussion of the May 9 2020 Anniversary event possibilities. Plans will evolve. To enable past members to come back to sell for the day, additional room will be needed, so that's being explored. Artists who want to come back to sell again will be asked to RSVP, and details will be worked out in the task force regarding membership fee and screening.

The archives are being processed. Notebooks and portfolios are ordered. A grant has been applied for to supplement costs for the traveling archive and publication. Exhibit spaces are being researched. Recommend a \$5000 budget. A Facebook page will be created to amplify interest.

***Motion: Accept the 50th Anniversary Task Force minutes (Teresa/Kate) 6-0-0

Old Business: hold over the Market Supporter program until Bill can attend

New Business: none

Meeting Evaluation: Thanks to the Board for their thoughtfulness in making decisions, and for supporting the Standards Committee recommendations.

Adjourn to Executive Session: 7:40 pm.