

Saturday Market Board Meeting Minutes

June 1, 2017 4:00 pm

Attendance: Alan Pointer (chair), Paulette Richards, Paula Gourley, Willa Bauman, Eli Mazet, Deb Schussler, Maria Moule

Staff: Kim Still, Courtney Kauffman

Recorder: Diane McWhorter

Guests: Misy Hansen, Lynn Brown, Colleen Bauman, Beth Little

Announcements: Alex Lanham has resigned from the Board.

Agenda Review: Add Search Committee Structure, Budget Issues

Adjourn to Closed Session: 4:05

Resume Open Session: 4:50

Budget Issues: More funds may need to be allocated for the ads for the two positions. About \$500 has been spent, and it may take up to \$1000 to enlarge the search and make sure it is as wide as possible. About 6-8 applications have been submitted so far; more come near the deadline. Members prefer a thorough search to ensure good candidates.

***Motion: The Board requests from the Budget Committee an additional \$1000 for advertising to promote positions that are currently open which include the General Manager and the Manager of Promotions and Advertising of Saturday Market. (Paula/Eli) 6-0-0 All in favor

Hire Minutes-Taker for Search Committees: To add professionalism and relieve the workload of those who will be recording, this would be helpful. Cost will be \$10/hr and estimated time is less than 20 hours per committee. The chair can't do it, and staff doesn't have time. Market members would be preferred, but OCF may be a resource.

***Motion: Hire a non-voting minutes-taker for both Search Committees including interviews (Willa/Deb) 6-0-0 All in favor.

Search Committees: Members read the Letters of Interest. Several candidates for the searches were recruited for their skills. One person wishes to be the facilitator for one of the committees. There were enough interested people to make two committees of four each. Nominations were taken and then written secret ballots were used.

**Nominate for the Promotions Manager Search Committee: Lucy Henderson (Deb/Willa) 7-0-0

** Nominate for the Promotions Manager Search Committee: Paula Gourley (Deb/Willa) 6-1-0

** Nominate for the Promotions Manager Search Committee: Rudolph Korv (Deb/Paula) 7-0-0

** Nominate for the Promotions Manager Search Committee: Colleen for Facilitator (Deb/Paula) 7-0-0

General Manager:

**Nominate for the General Manager Search Committee: Nome May (Deb/Eli) 7-0-0

**Nominate for the General Manager Search Committee: Collette Ramirez-Maddock (Deb/Paula) 7-0-0

**Nominate for the General Manager Search Committee: Tym Mazet (Deb/Paula) 6-1-0

**Nominate for the General Manager Search Committee: Willa Bauman (Deb/Maria) 7-0-0

Colleen will notify the Promo Manager Search Committee. Diane will notify the GM Search Committee.

***Motion: Nominate Willa to be a voting facilitator for the GM Search Committee (Eli/Deb) 6-0-0

Board Packets: Alan, Courtney and Diane will work together to get the packets assembled and emailed before the meetings.

July Meeting: Set Board meeting for July 12th at 5:15.

Seat New Board Members: Set Board meeting for Wednesday June 14th at 5:15. Check with Amanda to see if election ballots can be counted before that date.

Monthly P&L Statements: The Board requested those of staff but for the transition period a quarterly P&L will be sufficient.

Contact List: Diane will send it out.

***Motion: Adjourn (Paulette/Deb) 6-0-0 Meeting adjourned 6:00 pm.