

Board Members in Attendance: Colleen Bauman, Deb Huntley, Sue Hunnel, Anna Lawrence, Elizabeth Eisenman, Teresa Pitzer, Caroline Dunn, Jan Bullock, Owen VanHooser Excused: Ritta Dreier

Staff: Beth Little, Kim Still

Recorder: Diane McWhorter

Guests: Lynn Brown, Jennifer Hoover, Cathy Coulson-Keegan, Bill Wright

Introductions and Announcements: Members and guests introduced themselves and listed their Market affiliations and something they are looking forward to:
Colleen: present Board Chair, Co-chair of Food Court, Sustainability, Information Task Force, Personnel; looking forward to getting her sewing room in order
Diane: present Secretary, takes minutes for BOD and Standards, Kareng Fund Board looking forward to creating order in house and shop, and working on Jell-O and writing
Owen: second time on the Board, expecting to restructure studio to increase size of work
Teresa: Co-chair of Standards, Sustainability, member of HM and Food Court Committees, member of Kareng Fund Board, gets to go to grandsons' wrestling matches
Lynn: present Treasurer, Co-chair of Standards, on Budget, looking forward to three weeks of solitude
Elizabeth: still feels new to the Board, has lots of ideas for future discussions, has a stone in her pocket that says "Harmony"
Sue: Info Booth Task Force, joining HM, working hard to take photos and apply to more shows
Beth: 13th season as General Manager looking forward to visiting Mom
Deb: presently Vice-Chair of Board, on Standards, Personnel, Info Booth Task Force, writing fiction
Jan: new to Board, active with Corvallis winter market so no off-season.
Caroline: new to Board, looking forward to catching up on sleep, trips planned
Anna: Dec 21st buoyed her, rested up, put in new cabinets in studio, has new projects
Jennifer: Co-chair of HM, on Standards, working on a new collection of jewelry
Kim: 21st year doing ads and promos, house is clean but studio is a disaster
Cathy: excited about time for working on new things
Bill: started doing SM in 1976, stained glass. Excited about development of new ideas

Announcements: Sue has to leave at 6:15

There is an opportunity to get a free book on board business and skills from the Ford Foundation, please sign up for one. Colleen has the papers and will provide the link.

Each Board member is asked to serve on at least one committee, so please involve yourselves. The Standards annual training will be January 9 at 2:00 pm and all members are welcomed (mandatory for Standards Committee members). Holiday Market debrief and evaluation will be Wednesday Jan 10th at 4:00 pm. All Market meetings except Personnel are open to any Market member and the public. Food and Sustainability will meet in February.

Agenda Review and Approval: No proposed changes

***Motion: Accept the Agenda. (Teresa/Elizabeth) All in favor 8-0-0

Election of Officers: Election was held by secret ballot as decided last season
Terms are one year, changing in January. Nominations are:

Chair: Nominate Colleen (Teresa/Anna) All in favor 8-0-1 (Colleen abstained)

Vice-Chair: Nominate Anna (Teresa/no second) Anna declined

Nominate Teresa (Elizabeth/no Anna) The bylaws require the Chair and Co-chair be voting members of the Board. Teresa withdrew as she is presently the Alternate, although this was not specifically addressed in the bylaws. This could be an issue in a close vote.

Nominate Deb H. (Anna/Owen)

Nominate Sue (Teresa/no second) Sue declined

Vote was 9-0-0, all in favor for Deb Huntley

Secretary: Nominate Diane McWhorter (Anna/Owen) When asked, Diane replied she would love to serve. All in favor 9-0-0

Treasurer: Nominate Lynn Brown (Teresa/Anna) When asked, Lynn replied that he would be honored to continue to serve. All in favor 9-0-0

Pressing Member Issues: none

Colleen suggested that we not have our annual meeting in the food court next year, but find a separate time and location when people will not be rushed to work. It will be put on a future agenda.

Reading and Approval of Board Minutes:

***Motion: Accept the minutes (Teresa/Jan) All in favor 8-0-0

Committee Reports: Standards: Lynn gave the report from the meeting of November 24, 2012 Shawna Holmes is now a voting member and Bryon Hummel is interested in joining, with this as his first meeting. Wild-gathered mushrooms were discussed and the issue of liability and cost forwarded to the Board for decision. The vendor had the necessary documents as required by LCFM and as described online, but the independent verification on site will cost a fee to a mycologist and the liability issue is not solved. Messenger bags, and pendant watches, were not approved. A correction to the Standards Minutes was made, to add a "d" to the word "antique" to describe the watches, which are reproductions. A question was raised by the Board to clarify why the watch was not a pendant (the committee asks the question "would the customer buy this for the commercial component or for the artist's work?"). Packaging of donuts was brought to the committee in light of the stepped-up enforcement of pre-packaging requirements, and an exception was granted for two vendors for the Holiday Market on the grounds that not

enough notice was given. (Exception now expired.) The Board spent some time discussing pre-packaged foods in craft booths, and those who have concerns are invited to attend the Standards Committee discussions on the subject.

A few issues from the Food vendors were discussed, both self-solving. The Administrative report detailed the results of several investigated complaints. Beth and the co-chairs were delegated by straw vote (8-0-2) to ask a vendor about the process of making her jewelry. A few new products by existing vendors were presented for screening, but the committee voted to stick to its existing deadline for screening (Nov mtg) and they were not screened.

Lynn asked (in his role as Treasurer) the Board to direct the Standards Committee to develop a system that allows screening in order to fill all unsold spaces at Holiday Market. We need the income. Members were directed to the Holiday Market debrief to bring ideas for filling the first week of HM, in which there were too many unsold booth spaces this season (45). It was also suggested that the Standards committee avoid having a meeting during the selling days of the HM, and that maybe an HM screening sub-committee could be formed

***Motion: Direct the Standards Committee to decide a way to do screenings during Holiday Market (Teresa/Elizabeth) All in favor 8-0-0.

Board discussion:

Mushrooms: Pre-packaged food vendors are not presently required to have liability insurance, so this should be examined.

Question: When a vendor is denied, are they informed that they may appeal to the Board? This may be inconsistent in practice. The Committee is generally very supportive with suggestions to the vendor and how they might comply with standards, but Beth will make an effort to make sure they know of the appeals process.

Sue left at 6:15

***Motion: Accept the report from the Standards Committee (Anna/Elizabeth) All in favor 7-0-0

Administrative Report: Things went well. We nearly always have someone melt down and this time there was a violent fight between customers, as well as the break-in, and the incident when a group of women commandeered the men's restroom for a time. The violent incident was handled in the crowd itself by what was described as forces of light (and a well-prepared and intuitive staff) rising up and dissolving the violence into the crowd. Beth also handled an incident with a dissatisfied loyal customer who was making what she considered an unreasonable request for a refund instead of an exchange. Beth supported the vendor's right to settle the issue with the customer without Market intervention, but told the recipient of the item she would share the situation with the Board. Several members of the Board expressed their support of Beth's decision. Perhaps it can be suggested to vendors that they have a clear return policy.

Reconciliation of the accounts and books is full-on and will continue. All employees are paid and most laid off. Unpaid HM fees are less than \$3000. A few people forgot about their booths, and needed a call.

Beth suggested that election policy be changed to allow only one and a half weeks before the election for submitting candidate statements. Two and a half weeks is too long.

Tuesday Market needs some decisions and will be on the agenda for the next meeting. So many things have been tried, and maybe there is something new to try.

***Motion: Accept the Administrative Report (Teresa/Elizabeth) All in favor 7-0-0

Old Business: Combining the SM and HM budgets into one budget administered by the Budget Committee. Dru, who is on the Budget committee, usually worked out the HM budget with Beth but it makes more sense to combine them and make decisions from the full organizational budgetary perspective. Lynn explained some of the history in HM budget decisions, and the trend of projecting rental at 99%, which resulted in a budgetary shortfall. Beth, Dru, and the rest of the budget committee is in support of the change. Several good years before the economy crashed allowed us to accumulate savings, but we have not been able to save much since 2008. In addition some light needs to be shined on the first weekend and how to fill the empty spaces. One simple suggestion is to talk up the first weekend among vendors, as it is worth doing for many. Next year there will only be thirteen days of HM, and it will not start so early in November. Beth will not recommend dropping the first weekend, as the venue will likely be filled by another show and not be an option afterwards. A Vendor Recruitment committee could be formed.

***Motion: Combine the Saturday Market and Holiday Market budgets and have the Budget Committee generate the entire budget for the year. (Teresa/Jan) All in favor 8-0-0

New Business: **Election Policy:** Changing the deadline for candidate statements is a simple procedural change but involves a formal vote to change the bylaws. Beth will send out language for this and also concerning the election circumstances that resulted in us electing four directors at this latest election. Diane will craft a proposal for the next meeting to clear this up for future elections and return to electing three directors at a time.

Ban on Toy Guns: In response to a vendor complaint about seeing toy assault weapon replicas being carried through Market, the Board is asked to consider a ban. There are presently two vendors making wooden gun replicas, one that shoots marshmallows. (Packaging is required.) Very few items are banned, and usually the vendor is offered grandfathered status or an exception. Paraphernalia has been banned mostly due to customer perception as well as legal issues. Vendors who would be affected should be notified if banning is being considered.

Colleen passed the chair to Deb because of her strong feelings about the issue. Deb also has strong feelings about it but agreed to chair for the discussion. A weapons-free zone could be considered. Knives could be considered to be tools, and swords, even balloon swords, are symbols of violent play and could be included in a ban. Others preferred to keep the issue to toy guns or firearms only. Bans involve people losing income so any

actions have to be carefully considered, over a long-enough time period to involve vendors who have an interest in the issue. Consensus was not reached and further discussion will be held.

***Motion: Move the issue to Old Business for next month (Anna/Teresa) 4-2-1 (Colleen) Motion passed.

Lynn left at 7:20

Add Board Training/Retreat to the agenda under New Business.

Discussion was held regarding the liability and safety issues surrounding mushroom sales, but no decision was made. More research is needed. As stated in the membership agreement, Saturday Market would not be liable, but any lawsuit would name SM as well as the vendor, and the city.

Board Training/Retreat: The Board has elected several times to have some type of training or retreat, sometimes to focus on a single issue, sometimes for educational purposes. At the February meeting we will set a date, and discuss goals for such a training.

***Motion: Adjourn (Anna/Owen) All in favor. Meeting ended 7:40