

Attendance: Teresa Pitzer (co-chair), Paulette Richards (co-chair), Alan Pointer, Sheila Pointer, Sue Theolass, Alex Lanham

Staff: Kimberly Cullen

Recorder: Diane McWhorter

Guests: Jamie Gentile, Kim Allen, Jeff Allen

Announcements: Jamie Gentile, Kim Allen, and Jeff Allen intend to join (or resume attending) Standards Committee meetings. This will be their first of three consecutive meetings needed to vote. Screenings in March will be held March 1st, March 15th, and March 29th. The regular meeting will be held March 15th. Orientation for new members begins at 3:30, screenings at 4:15, and the meeting begins at 5:00 pm. Members are needed to screen the expected high volume of crafters so that the meetings can begin on time, particularly on March 1st when the Board meeting follows at 5:15. **New members for the committee are also needed.**

Kareng Fund Art Bingo, Sunday Feb. 26, Shadowfox/Perk, 2-5:00 pm.

Election of Officers: ***Motion: Nominate Paulette and Teresa (Sue/Alex). A written vote was held to show 6-0-0 All in favor.

Approve of Agenda: ***Motion: Approve the agenda (Sue/Alex) 6-0-0 All in favor

Approval of Minutes: ***Motion: Approve the minutes of the October 2016 meeting. (Sue/Alan) 6-0-0

Standards Presentation: Paulette and Kimberly gave the Board-mandated presentation. Covered topics (changes to written documents in **bold**):

Standards Code of Conduct: Screening products: strike out the word new in #2, to read: **2. This process is only to determine whether the new member has made the product...**; General Guidelines for Behavior. Forms were signed and turned in, an annual process.

***Motion: Remove the word "new" in the Code of Conduct Screening products #2. (Teresa/Sue) 6-0-0 All in favor

What is the Standards Committee?

What is needed to be on the Standards Committee?

What are the duties of the Standards Committee?

What have been the challenges of the Standards Committee?

What have been the strengths of the Standards Committee?

What are the issues most recently recommended and accepted by the Board?

What are the Standards processes related to food products?

Product Screening: Important things to remember: 7. Know which crafts require the entire committee:

a. Pre-packaged Foods, b. Painted Items, c. Tinctures and Ingestibles, d. **Text-only Items**, e. **Animal Treats** f. **3-D Printed Items**, g. **Service vendors**, h. **Saturday Market logo items**.

***Motion: Add items to #7. (Teresa/Sheila) 6-0-0 All in favor.

Standards Committee Attendance Requirements

Notice of Concern: **Add #5. Scent or Sound, shifting Other to #6.**

What to Expect When You Respond to a “Notice to Appear” Before the Standards Committee

Studio Visit Worksheet: Suggestion: add live video to future agenda to use as a studio visit tool.

Handbook: Market Standards and Craft Specific Guidelines

Who May Sell: **Correct typo in 5th paragraph, strike out “that any item” to read: Every member is required to declare on their membership application or renewal that they have created any item that they sell.**

What May Be Sold

Standards Policies and Procedures : New Member Product Review: **Sentence revision: The Screening is conducted at regularly scheduled committee meeting (generally times on the first and third Wednesday of each month.)** Put in bold the third paragraph beginning **“Approval is based solely on the wares submitted...”**

Standards Assessment

New Product Review: Correct typo: Members adding new products will need to have their new product approved **at a** regularly scheduled Standards Committee ~~meeting~~ **screening.**

Intra-Market Transactions

Craft Specific Guidelines: Only those changed will be listed, several were added to the list below to schedule discussion:

Pipes: No pipes or smoking devices for illegal drugs may be sold. Signs must be **prominently** posted that sales are to customers 21 and over only, with proof of age.

Plants: change the word research to search.

Prepackaged Foods: Put in bold and make separate paragraph: **Applicants must present the Standards Committee with complete....that meet State and Federal regulations at the product screening.**

Add language to 3.: the net weight of the package contents **and made-on date**, and comply with ...

[This change should be put in the newsletter and be required from here forward.]

Split #5 and renumber items. 5. All food **MUST** come to the Market pre-packaged, sealed and labeled from your licensed kitchen. Note that a member whose garden is overflowing, and has their work screened, may bring their produce without prepackaging. **Also 6.** If you are offering samples you must follow...provided.

Quality: change his/her to **their**.

Services: hyphenate **up-on** or move to one line for clarity. Insert comma in Fortune Tellers between **astrology readings**, and **psychic readings**.

Tinctures and Ingestibles: Repeat each topic separately in alphabetical listing, using the same language.

3-D Printing: Change wording of last sentence: 3-D ~~printers~~ **printed objects** must come....

It was noted that the word "program" may not be used correctly in the context of the guideline.

List of items flagged for discussion: Live video for studio visits; Books and Pamphlets; Artwork Reproductions on 3-D objects (add 2-D language); Container Candles; Frames: Commercial; Doll parts; Toxicity and sensitivity in Wood Products; Alcohol; Partnerships; Rescreening after absence; Packaging for Scent; Stuffed toys

Yearly Work Plan: Diane can post the plan on the Facebook members' page (after approval by co-chairs)

March: Rescreen After Absence, Alcohol, Commercial Frames

April: Partnerships, Family Members

May: Packaging for Scent, Artwork Reproductions on 3-D objects

June: Books: illustration, Container Candles

July: Toxicity and Sensitizers in Wood Products

August: Stuffed Toys and Parts

September: Streaming Video for Studio Visits

October: unscheduled topics

Exceptions: all exceptions must be annually renewed and re-applied for. There is only one known at this time.

Book of Hands: Alex wishes to do an art project tracing around the hands of new members into a bound book for the archives, after orientation or screening.

Meeting Evaluation: Went pretty well! (Several members agreed) Efficient.

***Motion: Adjourn. (Alan/Palette) 7:05 pm.